



光華實驗中文學校

學生守則

光華是一所以「傳揚中華文化、培育華語人材」為宗旨的非營利教育機構。

我們一直希望能提供『用心』教學的老師與『有心』學習中文的孩子們一個良好的教、學環境。為了維護所有學生學習的權益，請每位家長務必於開學前，向您的子女仔細說明學校的規則。謝謝您的合作！

- 一、準時(9:00a.m.)到學校上課。
- 二、學生如不能來學校上課，要事先向老師請假。學生如需在上課時間離校，必須由家長到辦公室提出書面說明，然後到教室帶領學生離去。
- 三、全勤(從未缺席、遲到、早退)的學生，將於學年結束時由學校頒獎表揚。一學年缺席、遲到或早退超過八次者，將喪失入學資格。
- 四、上課時間，除非緊急事件，學生不得去廁所。
- 五、在教室裏絕對不可以玩球，也不可以跑、跳、大聲喊叫。
- 六、不得在教室裏吃東西。
- 七、保持教室桌椅的整潔，不可在桌面上寫字或畫圖。
- 八、不碰教室內原有的書籍、器材及用品，不動用學生抽屜內的東西。
- 九、為維持課堂秩序，對於班上不守規矩的學生，各班老師將依照下列方式處理：
 - 第一次不守規矩時，給予口頭警告。
 - 第二次不守規矩時，將學生名字寫在黑板上。
 - 第三次不守規矩時，送至辦公室輔導。
 - 第四次不守規矩時，由學校書面通知學生家長。書面通知後仍屢犯不改的學生，取銷其入學資格。
- 十、請家長準時到教室接學生放學，否則學生將被安排在辦公室看顧，直到家長接回。

請將下聯簽名後，交各班老師或班代表。

I agree to comply with all rules and regulations stated on this sheet.

Name of Students: _____

Student Signature: _____ Date: _____

Parent or Guardian signature: _____ Date: _____



光華實驗中文學校
North Valley Chinese School

學生守則 Student Rules

North Valley Chinese School is a non-profit organization providing Chinese culture and Mandarin language education to the community. In order to have a positive and effective teaching and learning environment for everyone, we ask that all parents and students review the following rules and sign and return the bottom portion to your teachers.

1. Be in your seat in the classroom by 9am.
2. Notify your teacher ahead of time if you need to miss a class. If you need to leave early, have your parent provide a written notice to your teacher, or have your parent pick you up.
3. Perfect Attendance Award is given to students who attend all classes and are on time during the entire school year. The Award is presented at the end-of-school year ceremony. Having eight or more occurrences of missed classes and/or tardiness can be reasons for non-admittance for the next school year.
4. Students are not to go to restrooms during class time unless there is an emergency.
5. No running, jumping, fooling around, or doing stupid things in the classroom.
6. No food or drink in the classroom.
7. Tables and chairs should be kept clean at all times.
8. No touching things in the classroom. This includes books, equipment, and any personal belongings that belong to our host-school students or teachers. No touching things in the desks.
9. In order to maintain classroom order, teachers will take the following measures:
First violation: oral warning
Second violation: name on board
Third violation: sent to the Office
Fourth violation: parents notified
If violations continue after the fourth warning, the student will not be allowed to return School until further notice.
10. Parents need to pick up their students on time in the classroom, otherwise they will be relocated to the school office until parents pick them up.

Sign and turn in the bottom portion to Teacher or Parent Rep

I have read and I understand the rules stated in this document.

Name of Student: _____

Student Signature: _____ Date: _____

Parent or Guardian Signature: _____ Date: _____